



RUFUS GIWA POLYTECHNIC, OWO

(FORMERLY ONDO STATE POLYTECHNIC), P.M.B. 1019, OWO, ONDO STATE

ADMISSION INTO FULL TIME AND PART-TIME PROGRAMMES:

COACHING CLASS, FOUNDATION PROGRAMME (Pre-ND), NATIONAL DIPLOMA, HIGHER NATIONAL DIPLOMA, POST-GRADUATE DIPLOMA, PROFESSIONAL DIPLOMA AND CERTIFICATE COURSES/ARTISAN PROGRAMMES

Applications are invited from suitably qualified candidates for admission into the following Full Time and Part-Time Programmes for the 2019/2020 academic session at Rufus Giwa Polytechnic, Owo.

S/N	PROGRAMMES	DURATION	ENTRY REQUIREMENTS
1.	<p>EXTRA MURAL STUDIES Coaching Classes for WASCE, NECO, GCE, NABTEB AND JAMB in Arts, Commercial and Science Subjects.</p> <ul style="list-style-type: none"> i) Agricultural Science ii) Biology iii) Chemistry iv) Christian Religious Studies v) Commerce vi) Economics vii) English Language viii) Fine Art ix) Geography x) Government xi) History xii) Home Economics xiii) Literature in English xiv) Mathematics xv) Physics xvi) Principles of Accounts xvii) Technical Drawing. xviii) Yoruba 	1 Session	O' Level WASCE, SSCE, NECO or NABTEB Attempted
2.	<p>FOUNDATION PROGRAMME (Pre-ND)</p> <p>a) Faculty of Agricultural Technology</p> <ul style="list-style-type: none"> 1) Department of Agricultural Technology 2) Department of Agricultural Extension and Management 3) Department of Animal Production and Health Technology 4) Department of Crop, Soil and Pest Management Technology 5) Department of Fishery and Aquaculture Technology <p>b) Faculty of Engineering Technology</p> <ul style="list-style-type: none"> 1) Department of Agricultural and Bio-Environmental Engineering Technology 2) Department of Civil Engineering Technology 3) Department of Computer Engineering Technology 4) Department of Electrical/Electronics Engineering Technology 5) Department of Mechanical Engineering Technology <p>c) Faculty of Applied Sciences</p> <ul style="list-style-type: none"> 1) Department of Computer Science 2) Department of Food Science Technology 3) Department of Hospitality Management Technology 4) Department of Mathematics and Statistics 5) Department of Nutrition and Dietetics 6) Department of Science Laboratory Technology <p>d) Faculty of Environmental Studies</p> <ul style="list-style-type: none"> 1) Department of Architecture 2) Department of Building Technology 3) Department of Estate Management 4) Department of Quantity Surveying 5) Department of Surveying and Geo-Informatics 6) Department of Urban and Regional Planning 7) Art & Design 	1 Session	Minimum of five (5) Credit Passes in GCE/SSCE of WAEC, SSCE of NECO or NTC of NABTEB obtained in not more than two sittings. Passes in Mathematics and English Language are accepted. Any other three (3) Credit Passes in Physics, Biology, Chemistry, Biology/Agricultural Science and further Mathematics.

3.	NATIONAL DIPLOMA PROGRAMMES	2 Sessions	Admission into all full time ND programmes is through the UTME, being handled by the Joint Admissions and Matriculation Board (JAMB). Candidates are to check the JAMB Brochure for the general entry requirements and as well take note of the specific course requirements with respect to Rufus Giwa Polytechnic, Owo. In addition, candidates must obtain five credits at WASC/GCE O'L/SSCE/NECO/NABTEB at not more than two sittings.
A	Faculty of Agricultural Technology (FAT) a) Department of Agricultural Technology b) Department of Animal Health and Production Technology c) Department of Fisheries and Aquaculture Technology d) Department of Horticultural Technology (Crop, Soil and Pest Management) e) Department of Forestry Technology	2 Sessions 2 Sessions 2 Sessions 2 Sessions 2 Sessions	Candidates must possess five credit passes in Biology/Agricultural Science, Mathematics, Chemistry and any two of the following: Geography, Food and Nutrition Technical Drawing, English Language, Nigerian Language, Physics, Economics and Home Economics. The Department accepts a Pass in English Language and Physics. Candidates must possess five credit passes in Animal Husbandry/Biology/Agricultural Science, Chemistry, Mathematics, and two subjects from the following: Geography, Economics, ICT, Statistics and Physics. Pass in English Language is compulsory. Candidates must possess five credit passes in Chemistry, Fisheries/Animal Science/Biology/Agricultural Science, Mathematics and any two of the following: English Language, Physics, Geography, Economics. At least passes in English Language is compulsory. Candidates must possess five credit passes in Biology/Agricultural Science, Chemistry and any three (3) subjects from the following: Geography, Mathematics, Economics, Technical Drawing, Physics and English Language. Waiver: Passes in English Language and Mathematics are compulsory. Candidates must possess five credit passes in Biology/Agricultural Science, Chemistry, Mathematics and any two of the following: Geography, Economics, Statistics, English Language and Physics. At least a pass in English Language is compulsory.
B	Faculty of Applied Sciences (FAS) a) Computer Science b) Food Science and Technology c) Hospitality Management Technology d) Nutrition and Dietetics e) Science Laboratory Technology	2 Sessions 2 Sessions 2 Sessions 2 Sessions 2 Sessions	Candidates must possess five credit passes in Mathematics, Physics and three other subjects chosen from the following: English Language, Economics, Geography, Computer-Studies/ICT/Data Processing, Further Mathematics, Chemistry, Biology/Agricultural Science. The Department accepts Credit in English Language and pass in Chemistry or vice – versa. Candidates must possess five credit passes in Mathematics, Chemistry and Biology/Agricultural Science/Health Science and any two of the following: Physics, Technical Drawing, Economics/Commerce, English Language, Additional/Further Mathematics, Home Economics, Food and Nutrition and Geography. The Department requires at least passes in Physics and English Language. Candidates must possess five credit passes in Animal-Husbandry/Biology/Agricultural Science, Mathematics, English Language and any two of the following: Geography, Food and Nutrition, Economics, Physics, Chemistry, Physical and Health Science. Candidates must possess five credit passes in English Language, Chemistry, Biology/Agricultural Science, Mathematics and any one of the following: Food and Nutrition, Economics, Physics, Statistics, Health Science and Home Economics. Candidates must possess five credit passes in Mathematics, Physics, Biology/Agricultural Science/Health Science, Chemistry and additional one other subject from Technical Drawing, Physics, Metal or Wood Work, Basic Electricity, Geography, Economics, Further Mathematics, and Fine Art. The Department requires a pass in either Physics or English Language.

	f) Mathematics and Statistics	2 Sessions	Candidates must possess five credit Passes in Mathematics, a basic science and three other subjects chosen from Social sciences, Commercial, Vocational, Arts and Science subjects. A pass in English Language is acceptable.
C	Faculty of Business Studies (FBS) a) Accountancy	2 Sessions	Candidates must possess five credit passes in English Language and Mathematics and any three subjects from the following: Economics, Commerce, Business Methods, Principles of Accounts, Geography, Biology/Agricultural Science, Chemistry, Physics, Civic- Education/History/Government, Typewriting, Shorthand, Data Processing, Insurance.
	b) Banking and Finance	2 Sessions	Candidates must possess five credit passes in English Language and Mathematics and any three subjects from the following: Economics, Commerce, Business Methods, Principles of Accounts, Literature in English, Geography, Biology/Agricultural Science, Statistics, Civic/Government, Insurance and ICT/Data Processing.
	c) Business Administration & Management	2 Sessions	Candidates must possess five credit passes in English Language, Mathematics, Economics and or Commerce and any two subjects from the following: Biology/Agricultural Science/Animal Husbandry/Health Science, Geography, Financial Accounting, Government/Civic Education/History, Marketing/Insurance, Information Communication Technology/Data Processing.
	d) Marketing	2 Sessions	Candidates must possess five credit passes in English Language, Mathematics, Economics and or Commerce and any two subjects from the following: Government/Civic, Biology/Agricultural Science/Animal Husbandry, Geography, Accounts/Bookkeeping, Marketing/Salesmanship, Insurance, Storekeeping, Data processing/ICT and Tourism.
	e) Office Technology and Management	2 Sessions	Candidates must possess five credit passes in English Language, Mathematics, and any three subjects from the following: Economics, Commerce, Typewriting, Office Practice, Business Studies, Shorthand, Government/Civic Education, Book Keeping and Accounts, Geography, Christian Religious Knowledge, Further Mathematics, Computer Studies, Agricultural Science/Animal Husbandry/Biology, Physics and Chemistry, ICT, Financial Accounts.
	f) Public Administration	2 Sessions	Candidates must possess five credit passes in English-Language, Mathematics, Government and two other subjects from the following: Economics, Commerce, CRK/IRK, Literature in English, Geography, Biology/Agricultural/Animal Husbandry Principle of Accounts, History, Civic Education, Book Keeping .
D	Faculty of Engineering Technology (FENGT) a) Agricultural and Bio-Environmental Engineering Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, Chemistry, Physics and any two of the following: Biology/Agricultural Science, Economics and Geography. A Pass in English Language is required.
	b) Computer Engineering Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, Chemistry, Physics and any two of the following: Biology/Agricultural Science, Technical Drawing, Economics, Data Processing, Basic Electricity, Electronics, ICT, Geography, GSM Maintenance, Electrical Installation and Maintenance. At least a pass in English Language is required.
	c) Civil Engineering Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, Physics, Chemistry and any two subjects from the following: Biology/Agricultural Science, Wood Work Further Mathematics, English Language, Technical Drawing, Geography, Economics/Commerce. At least a pass in English Language is required.
	d) Mechanical Engineering Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, Physics, Chemistry and any two subjects from the following: Geography, Economics, Further Mathematics, Technical Drawing, Agricultural Science/Biology, Autobody Repair and Spray Painting, Auto Mechanic Work, ICT, Air Conditioning and Refrigeration, Welding and Fabrication, Engineering Craft Practice, Plumbing and Pipe Fitting, General Mental Work, and Auto Mechanics. At least a Pass in English Language is required.
	e) Electrical Engineering Technology	2 Sessions	Candidates must possess five Credit passes in Mathematics, Chemistry, Physics and any two subjects from the following:

			Biology/Agricultural Science, Economics, Geography, Further Mathematics, Basic Electricity, Auto Electrical Work, Electronics, Technical Drawing, Electrical Installation & Maintenance Work, GSM Maintenance, Radio, TV & Electrical Work, and ICT. The Department requires at least a pass in English Language.
E	Faculty of Environmental Studies (FES)		
	a) Architectural Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, English Language, Physics and any other two subjects from the following: Further Mathematics, Chemistry, Fine Art, Technical Drawing, Biology/Agricultural Science, Economics, Building Construction, Geography, Land Surveying and Metal Work/Woodwork.
	b) Art and Design	2 Sessions	Candidates must possess five credit passes in Fine-Art/Visual-Art/Creative Art and four others from the following: Physics, Chemistry, English Language, Nutrition/Biology/Botany/Agricultural Science, History, Mathematics, Economics, Geography, Government, CRK, Clothing & Textile, Technical Drawing, Literature in English, Home Economics, Knitting and Weaving, Information & Communication Technology. Waivers: Pass in English Language; tendency for Art but did not offer it as a subject in WASCE, NECO, SSCE, NABTEB level could be admitted if pass the test conducted for such candidate at the Departmental level. A pass in English Language is required.
	c) Building Technology	2 Sessions	Candidates must possess five credit passes in Mathematics, Physics and any three subjects from the following: Further Mathematics, Building Construction Drawing, Technical-Drawing, Geography, Woodwork, Economics/Commerce, Chemistry, Biology/Agricultural Science, Furniture Making/ Carpentry & Joinery, Upholstery, Block-Laying, Bricklaying & Concrete work, Air-Conditioning & Refrigeration, General Metal Work, Plumbing and Pipefitting, Paintings & Decoration. At least a pass in English Language is compulsory.
	d) Estate Management	2 Sessions	Candidates must possess five credit passes in Mathematics, English Language, and any other three subjects from the following: Agricultural Science/Biology, Physics, , Chemistry, Technical Drawings, Fine art, Accounts, Commerce/Economics, Geography, Bricklaying & Concrete work, Building Construction, Computer/Information Communication Technology.
	e) Quantity Surveying	2 Sessions	Candidates must possess five credit passes in English Language, physics, Mathematics, and any two subjects from the following: Further Mathematics, Fine Art/Technical Drawing, Geography, Economics/Commerce, Chemistry, Biology/Agricultural Science.
	f) Surveying and Geo-Informatics	2 Sessions	Candidates must possess five credit Passes in Mathematics, Physics, and any three subjects from the following: English Language, Further Mathematics, Chemistry, Technical Drawing/Visual Art, Geography, Economics/Commerce, Biology/Agricultural Science, Basic Electricity. However, minimum of a pass in English Language may be considered.
	g) Urban and Regional Planning	2 Sessions	Candidates must possess Credit pass in Mathematics, One Science subject, and any three subjects from: Computer Science, Economics/Commerce, Geography, Technical Drawing/Fine Art. Additional/Further Mathematics, Physics, Chemistry, Biology/Agricultural Science/Animal Husbandry, Government. English Language and Principles of Accounting. A pass in English Language is required.

F	Faculty of Social Sciences and Communication Studies (FSSCS) a) Mass Communication b) Department of Library and Information Science c) Department of Social Development	2 Sessions 2 Sessions 2 Sessions	Candidates must possess five credit passes in English Language, Literature in English, and three others from the following: Economics, IRK/CRK, Commerce/Insurance/Marketing, Fine Arts/Visual Arts, History /Government/Civic - Education, Yoruba/Igbo/Hausa, Biology/Agricultural-Science/Animal Husbandry, French, Information and Communication Technology/Computer Studies/Data - Processing, Food and Nutrition/Catering/Craft practice, etc. Minimum of a pass in Mathematics is however required. Candidates must possess five credit passes in English Language, Mathematics and any three other subjects from the following: Literature in English, Economics/Commerce/Marketing/Insurance, Fine arts, Civic Education/History/Government, Yoruba/Hausa/Igbo/French, CRK/IRK, Biology/Agricultural Science/Animal Husbandry, Physics, Chemistry, Basic Electricity, Geography, Typewriting/Office-Practice, Book Keeping/Accounting, Information and Communication Technology/Computer Studies/Data Processing and Food & Nutrition/Catering & Craft Practice/Home Economics. Candidates must possess five credit passes in English Language, Mathematics and any three credit passes from the following: Government/History/Civic Education, Basic-Electricity/Physics/GSM Maintenance & Repair, Economics /Commerce/Marketing, Accounting/Book Keeping, Geography/Tourism, Agricultural Science/Biology/Animal Husbandry/Health Sciences/Food & Nutrition/Catering & Craft Practice, Typewriting/Office Practice, ICT/Data processing/Computer Studies, Fine art/Visual Arts/Dyeing/Bleaching/Photography, and CRK/IRK.
A	Higher National Diploma (Full-Time)	2 Sessions	Candidates for the Higher National Diploma Programmes must possess ND Certificates from Rufus Giwa Polytechnic, Owo or from any other Polytechnic recognized by the Rufus Giwa Polytechnic, Owo obtained at the Distinction or credit Level plus one year post-ND Qualification Working Experience. Candidates must also possess five O' Level Credit Passes in relevant subjects. Candidates with pass at the ND level will require two years industrial attachment.
1	Faculty of Agricultural Technology a) Department of Pest Management Technology b) Department of Agricultural Extension and Management c) Department of Crop Production Technology	2 Sessions 2 Sessions 2 Sessions	Candidates must possess National Diploma in any of the following: Agricultural Technology, Forestry Technology, Animal Health & Production Technology, Horticultural Technology, Science Laboratory Technology and Home and Rural Economics. Also, the minimum entry requirements for ND programme in Agricultural related courses. (a) Candidates must possess four credit passes in Mathematics, Biology/Agricultural Science, Chemistry and any of Economics, Geography, Statistics and Technical Drawing. A pass in English Language is accepted. (b) Candidates must also possess the minimum of a Lower Credit in any of the following Agricultural programmes: i) Agricultural Technology ii) Forestry Technology iii) Horticultural Technology iv) Animal Health & Production Technology v) Fisheries and Aquaculture, and vi) Science Laboratory Technology. Candidates must possess National Diploma in any of the following: Agricultural Technology, Forestry Technology, and Horticultural Technology. In addition, five O'level credit pass in Mathematics, Biology/Agricultural Science, Chemistry and two of the following subjects – Technical Drawing, Economics, Geography, Statistics and Further Mathematics. The Department accepts a pass in English Language.
2	Faculty of Applied Sciences a) Hospitality Management Technology b) Food Science Technology c) Nutrition & Dietetics	2 Sessions	

3	<p>d) Science Laboratory Technology with options in</p> <ul style="list-style-type: none"> - Microbiology - Biochemistry - Applied Chemistry - Physics with Electronics - Environmental Biology <p>e) Computer Science</p> <p>f) Statistics</p> <p>Faculty of Business Studies</p> <p>a) Accountancy</p> <p>b) Business Administration and Management</p> <p>c) Marketing</p> <p>d) Banking and Finance</p> <p>e) Office Technology and Management</p>	<p>2 Sessions</p> <p>2 Sessions</p> <p>2 Sessions</p>	<p>Candidates must possess the minimum of lower credit in one of the following courses: ND Computer Science, ND Computer Engineering, ND Mathematics and Statistics.</p> <p>As required for Higher National Diploma programmes.</p> <p>For a to e: Candidates must possess at least Lower Credit at the ND Level in the desired/relevant course with five Credit passes at WASC/SSCE/NECO/GCE O'L/ NABTEB obtained at not more than two sittings in relevant subjects. Candidates with pass at the ND Level will require two years industrial attachment. O'level credit in Mathematics is compulsory for admission into OTM HND programme.</p> <p><u>Note:</u> Candidates with ND in Business Administration and Management (BAM), Purchasing and Supply, Public Administration, Insurance, Banking and Finance (BFN), from NBTE accredited institutions can be admitted into HND Marketing.</p>
4	<p>Faculty of Engineering Technology</p> <p>a) Agricultural and Bio-Environmental Engineering Technology with options in:</p> <ul style="list-style-type: none"> i) Farm Power and Machinery ii) Soil and Water Engineering iii) Post Harvest Technology <p>b) Civil Engineering Technology with options in:</p> <ul style="list-style-type: none"> i) Structures ii) Water Resources <p>c) Electrical/Electronics Engineering Technology with options in:</p> <ul style="list-style-type: none"> i) Electronics & Telecommunication ii) Electric Power & Machine <p>d) Mechanical Engineering Technology with options in:</p> <ul style="list-style-type: none"> (i) Manufacturing/ Production Technology. (ii) Power Plant Option <p>e) Computer Engineering</p>	<p>2 Sessions</p>	<p>For a – e: Candidates must possess a minimum of Lower credit at the ND level in the desired/relevant course plus five Credit passes at WASC/SSCE /NECO/ GCE O'L/NABTEB obtained at not more than two sittings in relevant subjects. Candidates with pass at the ND level will require two years industrial attachment.</p>
5	<p>Faculty of Environmental Studies</p> <p>a) Architectural Technology</p> <p>b) Quantity Surveying</p> <p>c) Urban and Regional Planning</p> <p>d) Estate Management</p> <p>e) Building Technology</p> <p>f) Surveying and Geo-Informatics</p>	<p>2 Sessions</p>	<p>For a to f: Candidates must possess a minimum of Lower Credit at the ND Level in the desired/relevant course plus five Credit passes at WASC/SSCE/NECO/GCE O/Level, NABTEB Obtained at not more than two sittings in relevant subjects. Candidates with pass at the ND level will require two years industrial attachment. Candidates with ND in Building Technology may be considered for admission into HND Quantity Surveying.</p>
6	<p>Faculty of Social Sciences and Communication Studies</p> <p>(i) Mass Communication</p>	<p>2 Sessions</p>	
D 1	<p>PROFESSIONAL COURSES</p> <p>Post-Higher National Diploma (Post-HND) programme in Urban and Regional Planning</p>	<p>2 Sessions</p>	<p>i) Holders of Higher National Diploma (HND) of the Rufus Giwa Polytechnic, Owo, in the relevant fields of Urban and Regional Planning, Architectural Technology, Estate Valuation & Management, Building Technology, Quantity-Surveying, Surveying & Geo-Informatics, Geography and</p>

			<p>Regional Planning.</p> <p>ii) Graduates of other recognized Polytechnics, Universities or Colleges of Technology, with background in Environmental Engineering and Social Sciences related disciplines.</p> <p>iii) Candidates must possess SSCE or its equivalent with credit passes in English Language.</p> <p>iv) Candidates must have not less than Lower Credit/Lower Merit or Second Class Lower as the case may be; and</p> <p>v) Satisfactory completion of the one-year National Youth Service Scheme or a letter of Exemption/Exclusion.</p>
2	<p>Advanced Diploma in Management Studies (ADMS) with options in:</p> <p>a) Financial Management b) Public Administration c) Local Government Studies</p>	3 Semesters	<p>For a, b and c:</p> <p>i) Applicants for the course must be Officers on grade level 6 and above in Ondo State Civil service or any corporate body</p> <p>ii) Holders of Diploma in Management Studies from Rufus Giwa Polytechnic or its equivalent from recognized institution.</p> <p>iii) Holders of Nigerian Certificate in Education (NCE)</p> <p>iv) Holders of National Diploma Certificate (ND) in relevant fields from recognised institution</p> <p>b. In addition to any of (i) to (iv) above, candidates are required to possess any of the following academic qualifications – WASCE, SSCE, NECO, NABTEB, O'Level/GCE with credit in at least four subjects including English Language and a Pass in Mathematics.</p>
3	<p>Diploma in Management Studies (DMS) with options in:</p> <p>a) Financial Management b) Public Administration c) Local Government Studies</p>	3 Semesters	<p>For a, b and c:</p> <p>i) Applicants for the Course must be from members of the Senior Clerical Officer cadre and above in Ondo State Civil Service or any other corporate body.</p> <p>ii) Holders of Certificate in Management Studies of Rufus Giwa Polytechnic, Owo or its equivalent from recognized Institutions.</p> <p>b. In addition to any of i & ii above, candidates are required to possess any of the following academic qualifications WASCE, SSCE, NECO, NABTEB, O'level /GCE with credit in at least four subjects including English Language and a Pass in Mathematics.</p>
4	Diploma in Security Management (DMS)	3 Semesters	<p>The entry requirements into the programme include any of the following:</p> <p>i) Four (4) Passes in WAEC/NECO/NABTEB</p> <p>ii) CMS and its equivalent</p> <p>iii) Officers already on Grade Level 5 and above.</p>
5	Certificate in Management Studies (CMS)	2 Semesters	<p>i) Applicants for the course must be at least Clerical Officer II with minimum of two years experience.</p> <p>ii) Holders of WASCE, NECO, NABTEB, GCE O'Level with at least four passes with credit Pass in either English Language or Mathematics.</p>
6	<p>Certificate Programmes Department of Agricultural & Bio-Environmental Engineering Technology</p> <p>a) Tractor Driving and Maintenance</p> <p>b) Animal Husbandry</p>	2 Semesters	<p>i) Minimum of 2 O 'Level credit passes from WASC/NECO/NABTEB in the following subjects: Mathematics, Physics, Chemistry, Agricultural Science/Biology, Geography with a pass in English Language.</p> <p>ii) Minimum of Government Trade Test Certificate III plus 5 years cognate experience is required for the under-listed Certificate Courses. In addition, such intending Officers must be on Grade Level 01-06.</p>
	<p>Department of Civil Engineering Technology a) Block Laying and Concreting b) Woodwork Technology c) Plumbing Technology</p> <p>Department of Computer Engineering Technology Computer Engineering & Network Administration</p>	<p>2 Semesters</p> <p>2 Semesters</p>	<p>WASCE/SSCE/NECO/GCE O' Level, NABTEB, City and Guild Certificate or holders of Certificate in relevant fields or its equivalent plus 5 years cognate experience. In addition, such intending Officers must be on Grade Level 01-06.</p> <p>i) WASCE/GCE/O'Level/ NABTEB/SSCE with a least passes in Mathematics and English Language plus two passes in any of the following: Physics, Chemistry, Biology/Agric., Further Mathematics, Geography, Statistics and Economics.</p> <p>ii) Government Trade Test Certificate in:</p> <p>a) Electrical/Electronics</p> <p>b) Radio and Television Service</p> <p>c) Computer Science.</p>

Department of Mechanical Engineering Technology a) Automotive Technology b) Refrigeration & Air Conditioning c) Welding and Fabrication	2 Semesters	Minimum of Government Trade Test Certificate III plus 5 years cognate experience are required for the under-listed Certificate Courses. In addition, such intending Officers must be on Grade Level 01-06.
Department of Mechanical Engineering Technology a) Automotive Technology b) Refrigeration & Air Conditioning c) Fitter Machine d) Welding and Fabrication NOTE: Officers on Grade Levels 01-06 are expected to apply for Certificate Programmes while officers on Grade Level 07 and above are expected to apply for the Diploma Programmes.	3 Semesters	WASCE/SSCE/NECO/GCE O'L/NABTEB, City and Guild Certificate or Holder of Certificate in relevant fields or its equivalent plus 5 years cognate experience. In addition, such intending officers must be on Grade Level 07 and above.
Department of Hospitality Management Technology Certificate in Hospitality Management Technology. Certificate in Science Laboratory Technology Professional Diploma in Science Laboratory Technology Certificate in Bakery Technology	2 Semesters 2 Semesters 3 Semesters (Full Time) 2 Semesters (Full Time)	Candidates must possess four (4) O' Level passes in WASCE/SSCE/GCE O'Level/NABTEB in any of the following: i) Biology, Chemistry Maths., English Language, Food & Nut., Home economics, Geography & Agric. Science. ii) Teachers' Grade II Certificate. Candidates must possess four passes in SSCE or its equivalent at not more than two sittings including English Language and Mathematics. Four (4) O' Level passes in Chemistry, Biology/Agric. Science and any two of the following subjects: Mathematics, Physics, Economics, Food & Nutrition, Geography/Home Economics. However, O' Level passes in English Language and Mathematics are compulsory. 1) Two O' Level Credit passes in any of the following subjects: Biology, Chemistry, Mathematics, English Language, Economics, Geography, Physics, Agricultural Science and Technical Drawing. However, passes are compulsory in English Language, Mathematics and all the basic sciences. 2) Certificate in RUGIPO SLT Four (4) O' Level passes in Chemistry, Biology/Agric. Science and any two (2) of the following subjects: Mathematics, Physics, Economics, Food & Nutrition, Geography/Home Economics. However, O' Level passes in English and Mathematics are compulsory.
a) Dept. of Mass Communication Certificate in Mass Communication b) Department of Computer Science Certificate in Computer Application and Data Processing	2 Semesters 2 Semesters	Candidates must possess five credit passes in WASCE/NECO/NABTEB in English Language, Literature in English and any other three subjects from the following: Government, Economics, History and Physical Science Subject and at least a pass in Mathematics. In addition to the above, such candidate must be on Grade Level 04-06 with at least 3 years cognate experience. WASCE/SSCE/NECO/GCE O'L/NABTEB with at least four passes which must include Mathematics, English Language and any other two subjects.
Department of Mass Communication i) Diploma in Mass Communication ii) Advanced Diploma in Mass Communication iii) Department of Computer Science	3 Semesters 3 Semesters -do-	Five Credit passes in English Language, Literature in English and any other three subjects from Government, Economics, any Physical Science subject, History, Fine Art and at least a pass in Mathematics. In addition, such intending Candidates must be Officers on Grade Level 07 and above plus 5 years cognate experience. OR Holders of Certificate in Mass Communication from Rufus Giwa Polytechnic, Owo. WASCE, GCE O'Level/SSCE/NECO/NABTEB with at least passes in Mathematics and English Language, plus two credits in any of the following: Physics, Chemistry, Biology/Agriculture, Further Maths. Geography and Economics. Candidates must possess BSc/HND/ND/GCE A'Level, University Diploma and Other recognized professional Qualifications. Matured candidates, Executives and Managers of Public and Private Companies are also eligible for the programme. OR Holders of Diploma in Mass Communication from Rufus Giwa

			Polytechnic, Owo.
	<p>PART TIME NATIONAL DIPLOMA PROGRAMMES</p> <p>a) Accountancy b) Business Admin. & Management c) Banking and Finance d) Office Technology & Management e) Marketing f) Hospitality Management Technology g) Agricultural and Bio-Environmental Engineering Technology h) Electrical/Electronics Technology i) Mechanical Engineering Technology j) Civil Engineering Technology k) Architectural Technology l) Building Technology m) Estate Management n) Urban & Regional Planning o) Science Laboratory Technology p) Food Science Technology q) Mass Communication r) Computer Engineering Technology s) Computer Science t) Public Administration u) Quantity Surveying</p>	3 Sessions	<p>The requirements for these courses are the same as for JAMB ND requirements.</p> <p>ADMISSION WITH DEFICIENCY IS NOW AVAILABLE FOR ALL NATIONAL DIPLOMA PROGRAMMES.</p> <p>IMPORTANT NOTICE: KINDLY NOTE THAT ADMISSION INTO PART TIME PROGRAMMES FOR THE 2019/2020 ACADEMIC SESSION IS NOW AVAILABLE IN OWO, IKARE, IFON, AKURE, ONDO, ORE AND OKITIPUPA.</p>
	<p>PART TIME CERTIFICATE PROGRAMMES</p> <p>1. Confidential Secretary IV (CS IV)</p> <p>2. Confidential Secretary III (CS III)</p> <p>3. Confidential Secretary II (CS II)</p>	<p>2 Sessions</p> <p>1 Session</p> <p>1 Session</p>	<p>Candidates must possess minimum of four passes at WASC/GCE/SSCE/NECO, two(2) of which must be at credit level. The credit passes must include English Language or its equivalent.</p> <p>Possession of Confidential Secretary IV certificate, or, passing of the equivalent professional speed in Typewriting and Shorthand. In addition, candidates must possess the Confidential Secretary IV academic qualification. A credit pass in English Language is essential.</p> <p>Possession of Confidential Secretary III certificate or passing of the equivalent professional speed in Typewriting and Shorthand. In addition, candidates must possess the one year post-Confidential Secretary III working experience.</p>
	<p>HIGHER NATIONAL DIPLOMA PART-TIME PROGRAMME</p> <p>Faculty of Business Studies</p> <p>a) Accountancy b) Business Admin. & Management c) Banking and Finance d) Office Technology & Management (OTM) e) Marketing</p> <p>Faculty of Engineering Technology</p> <p>i) Electrical/Electronics Technology with options in: i) Electronics & Telecommunication ii) Electric Power & Machine</p> <p>ii) Mechanical Engineering Technology with options in: Manufacturing/ Production Technology</p> <p>iii) Civil Engineering Technology with options in: i) Structures ii) Water Resources</p>	<p>3 Sessions</p> <p>3 Sessions</p>	<p>The requirements for these courses are the same as for Full Time requirements.</p>

Faculty of Environmental Studies i) Estate Management	3 Sessions	
Faculty of Applied Sciences i) Hospitality Management Technology ii) Food Science Technology iii) Science Laboratory Technology with options in: i) Bio-Chemistry ii) Micro-Biology iii) Environmental Biology	3 Sessions	
Faculty of Social Sciences & Communication Studies Mass Communication	3 Sessions	

In addition, Rufus Giwa Polytechnic, Owo Artisan Centre offers Certificate programme in the following courses:

- Safety and Security Management
- Interior Decoration and Event Management
- Driving Technology
- Automotive
- Electrical Installation
- Welding & Fabrication
- Woodwork
- Plumbing & Pipe Fittings
- Painting
- Bricklaying
- Tailoring/Fashion Designing
- Traditional Weaving (Aso Oke)
- Hair Dressing
- Barbing
- POP
- Tiling
- Vulcanizing and
- Computer/AutoCAD Training

All the HND candidates that apply for admission are enjoined to forward their O'level result(s), National Diploma (ND) certificates/results, registration's printout, photocopy of JAMB admission letters where applicable and academic transcripts to:

**THE AG. REGISTRAR,
RUFUS GIWA POLYTECHNIC, OWO – ONDO STATE**

(ATTENTION: DIRECTOR, ACADEMIC AFFAIRS)

METHOD OF APPLICATION

All interested candidates are enjoined to visit the Portal of the Polytechnic sf.rugipo.edu.ng and register on-line after paying Ten thousand, five hundred naira (₦10,500.00) through Unified Payment Using ATM Card or any Commercial Bank in the country to access the website with effect from Thursday, 11th July, 2019.

The closing dates for the registration exercise are as follows:

- i) ND Part-Time (PT) and HND Part-Time (PT) and Full Time (FT) will close on **Friday 29th November, 2019**
- ii) Coaching/Extra-Mural classes, Post-Graduate Diploma and professional courses will close on **20th December, 2019.**
- iii) All Part Time candidates are to register with JAMB and use their JAMB Registration number for the application into the Polytechnic.

NOTE: Admission form for Artisan programme is ₦2,000.00, obtainable at the Institution's Artisan Village.

For further enquiries, contact the following hotlines: 09039676496, 07067802143 on Mondays – Fridays between the hours of 8.00 a.m. and 4.00 p.m.

**Sule Atiku
AG. REGISTRAR**